



# The Rotary Foundation GRANT MANAGEMENT

## SEMINAR

2026-27

2025.2.6 @ Tokyo

Address by  
**Hidemasa MUTO**  
2026-27 RID2750  
Governor

Address by  
**Akira Minagawa**  
**Chair of The Rotary Foundation Committee**

Dear PGB Members

Welcome to Japan.

My name is Akira Minagawa, Chair of the Rotary Foundation Committee for District 2750. I belong to the Tokyo Josai Rotary Club.

Today, I will be presenting a seminar on Rotary grants.

Some of the content may be complex, but I hope you will be able to fully understand it.

So, please do your best to learning

# About the Funds

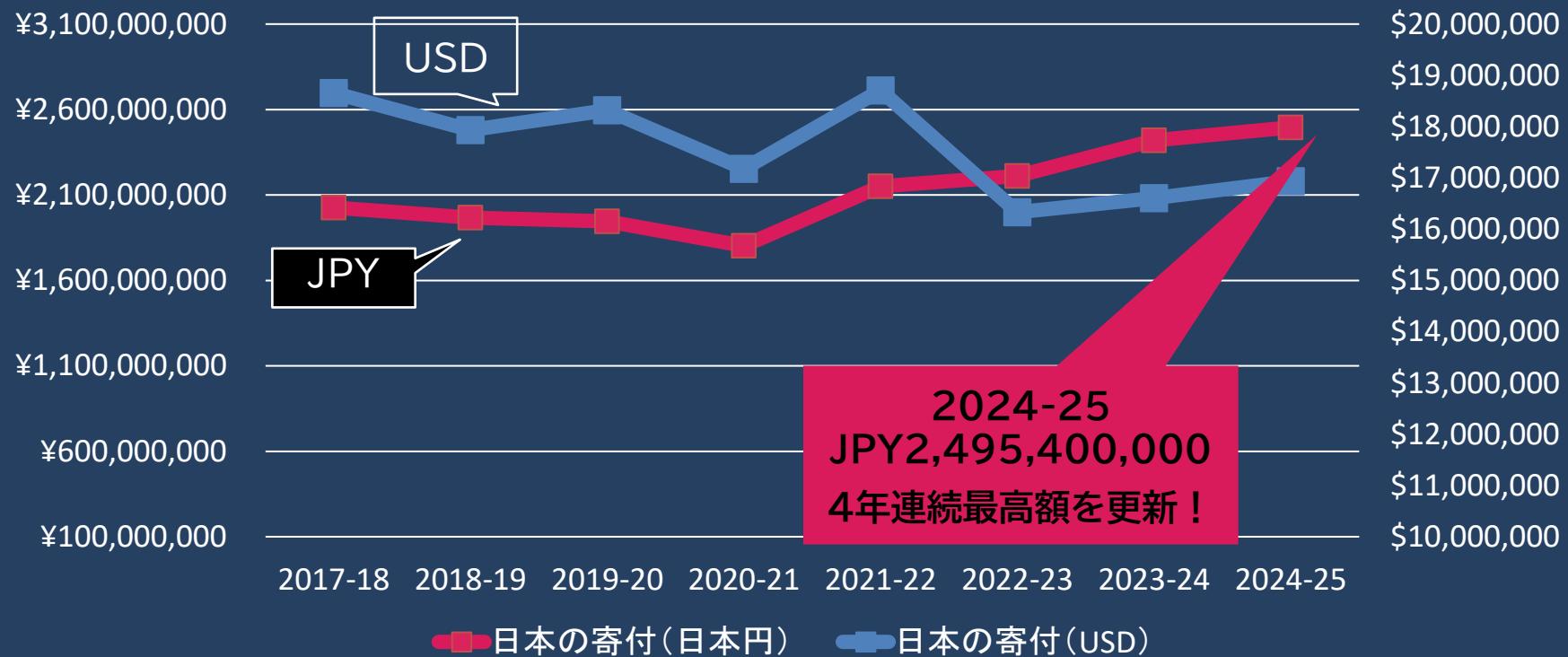
Grants subcommittee chair  
**Hironori KATSUYAMA**

# Current Problems and Solutions

Last year, DG was depleted. This year, both DG and GG have been depleted. We will review the usage limits so that everyone can use them. This is because **the number of applications for DG and GG has exceeded expectations**. Donations in District 2750 have been increasing, but the amount in dollars has been decreasing due to the weaker yen.

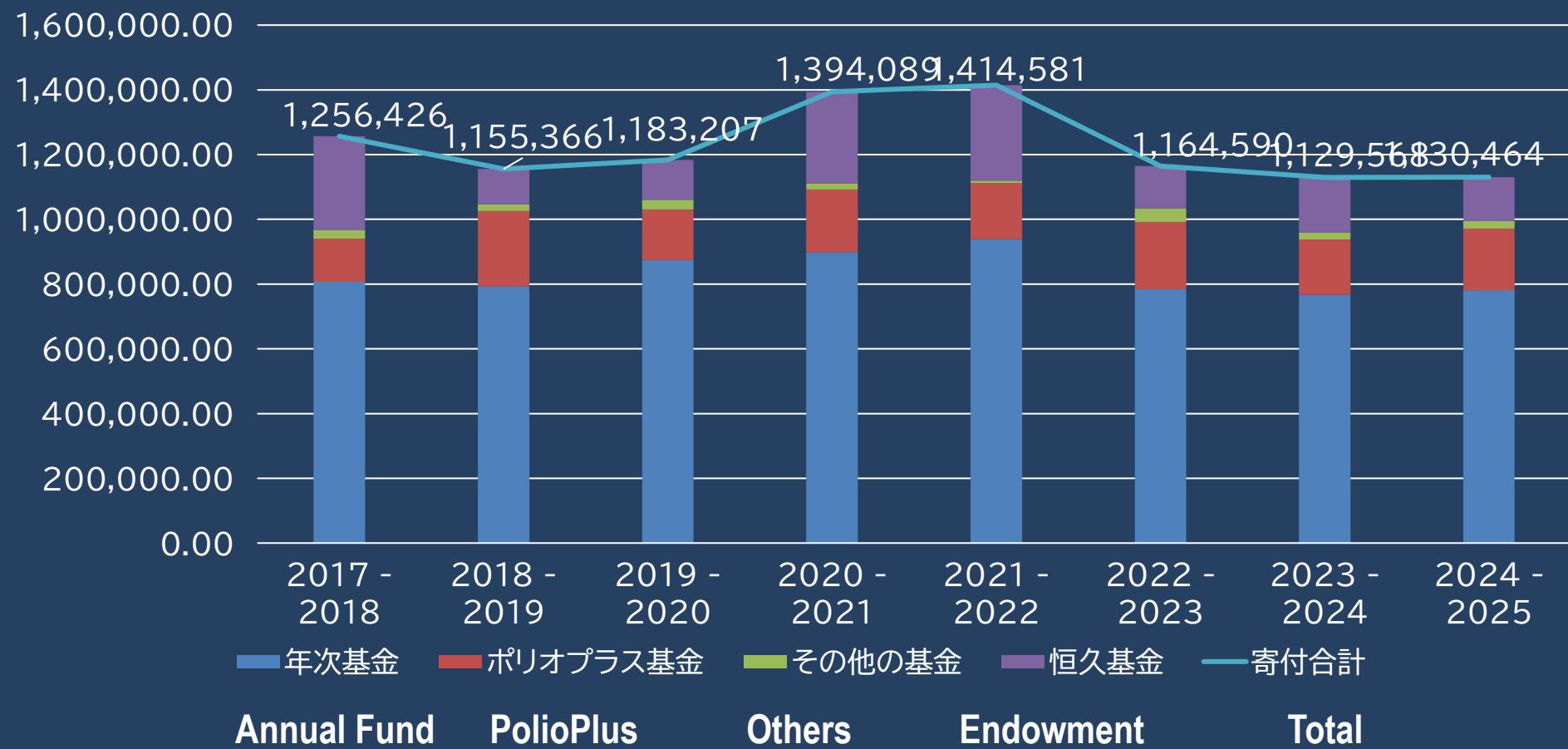
As a result of the '**Funding Model Changes**' announced by TRF in 2021, carryover funds are now limited to five years. This has reduced the accumulated surplus, decreasing the funds available for use.

# DONATIONS TO TRF FROM ALL OVER JAPAN

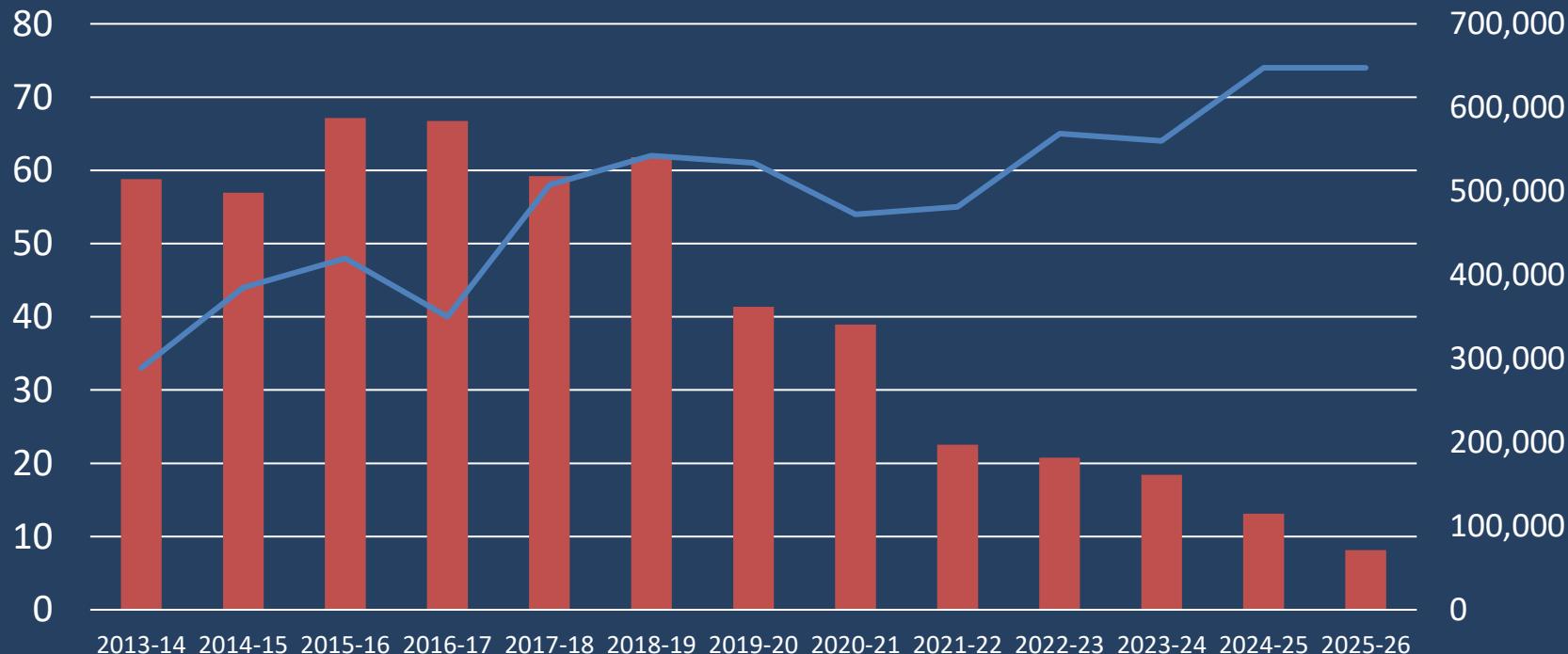


Record high for the fourth consecutive year

# DONATIONS IN DISTRICT 2750 (USD)<sup>8</sup> OVER THE PAST 8 YEARS



The number of DGs has increased,  
but the DDF carryover funds have decreased.



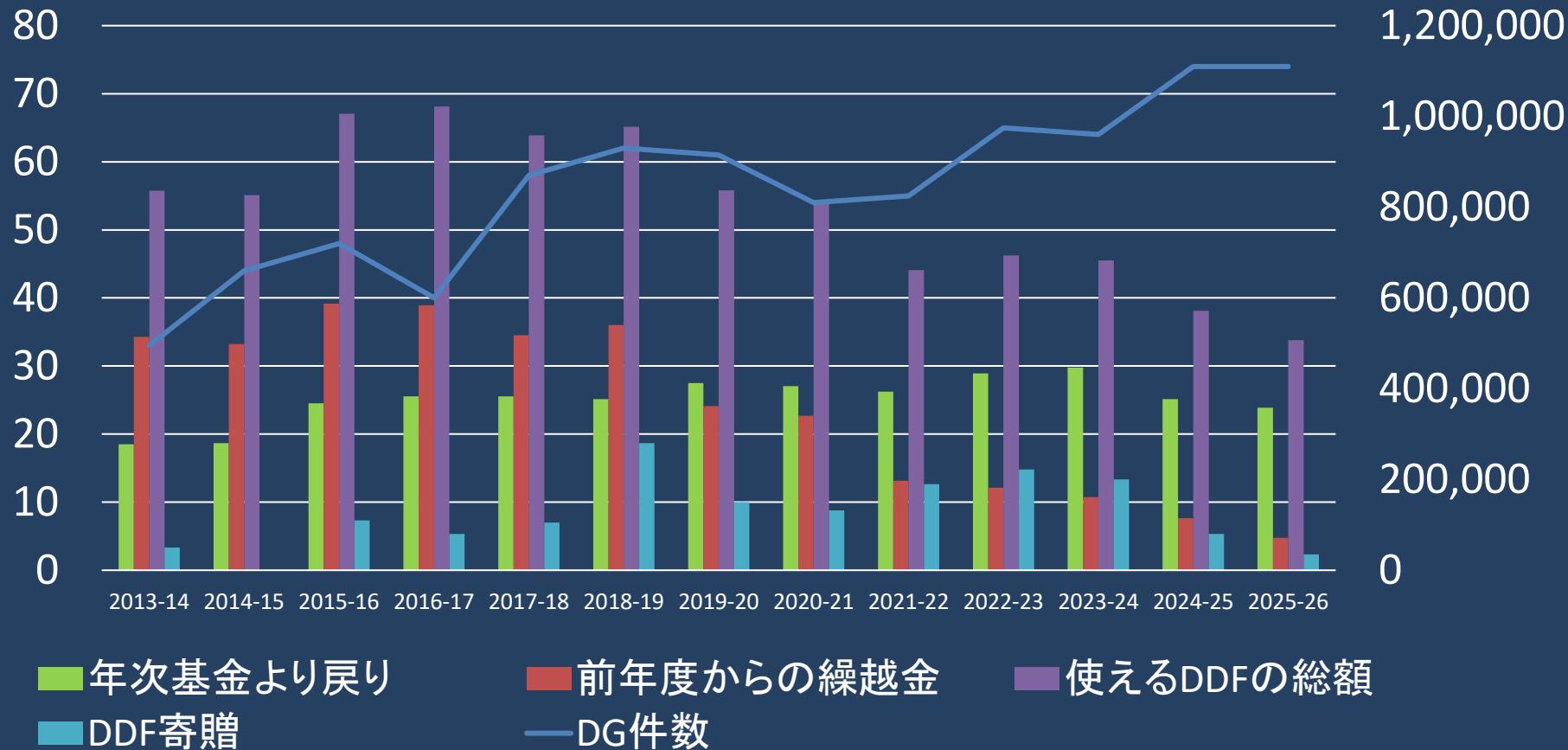
Blue Line :

Number of DG

Red Bar :

Previous Year's Carried Forward Amount (USD) RID2750

## Number of DGs and Total DDF Amount (USD) RID2750



Return from Annual Funds  
Donation from DDF

Carryover  
Number of DG

Total DDF

The Rotary Fuoundation Committee in D2750  
consist of 6 subcommittees.

Fundraising subcommittee

Stewardship subcommittee

Grant subcommittee

Scholarship,Alumni,VTT subcommittee

PolioPlus subcommittee

Rotary peace Fellowships subcommittee



Grant subcommittee consist of  
3 Teams:

DG Team (domestic 8 Groups)

PBG Team

GG Team



# Rotary PBG TEAM

**Yasuyuki GOTO (Leader)**  
**RC of Tokyo Yoneyama YUAI**

**Naomichi YAMAMOTO**  
**RC of Tokyo Sunrise Shiodome**

**Hironori KATSUYAMA**  
**RC of Tokyo Shinagawa**

**Koji FURUKAWA**  
**RAC of Tokyo Akishima**

- Understand how to manage All Grants
- Study how to receive Grant
- Understand what Stewardship means and what is needed to comply
- Contract MOU with District

**MOU = Memorandum of Understanding**

Rotary



# Introduce The Rotary Foundation Grants



# Rotary Any Grants of Rotary Foundation

- **MUST** support the Rotary Mission: to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty
- The project **MUST** include the active participation of Rotarians (and the project is not solely a fundraising activity)

- The project meets genuine community needs
- Sustainability
- Effective partnerships with beneficiaries
- Rotarian involvement
- Planning
- Proper Stewardship of funds



# Rotary Eligibility of applying Grants

- Club must be logged any contribution record into Annual Fund in 2023-24.
- Attended the Grant Management Seminar 2026-27
- Contract MOU with the district on time.



# District Grant

# District Grant is ...

- Short-term project – within 2026-27
- Available either local or international projects
- Preparing own Application Form for PBG
- Reviewed and decided by District committee
- Required No International partner Club
- Depended on contributions to annual Fund in 2023-24
- Able to use for small scale of scholarship program

# District Grant ...

## Conditions and priorities 1/3

1. **Must** be limited only for organized or co-hosted projects by the Rotary Club.
2. **Needs to have minimum 30% contribution from club in overall budget to receive the District Grant.** No upper limits on club contribution
3. **Must** be started after August 1, 2026 and finished by April 30, 2027.

# District Grant..

## Conditions and priorities 2/3

4. Amount will be within “Maximum Amount of Grant for DG in 2025-26” (see Handbook) ,also **up to total contribution amount of Annual Fund in 2023-24.**
5. Require you to announce the project toward public media, news paper, club bulletins, club web site or at least one of those
6. Require designated bank account beside your club’s proper bank account and the balance should be “0” or minimum amount to keep it (dose not have to be a brand-new account).

## Conditions and priorities 3/3

7. Need to submit the Final Report within One month when you close the project. Please note the deadline submitting the Final Report will be May 31, 2026.
8. Must be followed The “Terms and Conditions for Rotary Foundation District Grants”(check “My Rotary” website for detail)
9. Could be applied only One District Grant Application within a Rotary year.  
\* The joint project as a partner or only contribution for another project will not be counted.

## Requirement

- Need partner Club in Japan
  - \* Rotary Foundation could not send Fund to oversea clubs directory (Japanese bank will not transfer to oversea no profit organization).  
District Grant based on Japanese Yen.
- Partner club should help oversea club that..  
Japanese partner club will receive Grant in Japanese Yen.  
Partner club will pay instead of your club or...  
Partner club will pass the Fund directory to oversea club
- About Partner club  
Contact Committee. We will help to find partner.

## Application Form

- Application opening date : April 1, 2026
- The closing date will be announced (it may be closed when the budget will be exhausted).
- Your application Form should be sent to myself.

Yasuyuki Goto by email

## Application Form

- Do not use postal mail.
- Quotations addressed to the club
- Submit “Check List” at the time of application
- Enclose profile data of any Organization you work with (If you plan to ).
- Attached copy of the designated bank account for project showed its balance is “0” or minimum.



# District Grants

## The New Roles for District Grant exclusively for 2750

- You may not work on the same beneficiary, organization or community for more than one year.
- Even if you change the project contents or...
- An Organization with completely replaced beneficiaries, such as schools...

**Will not be allowed to use Grant for the same target and contents two years in a row.**

# District Grants

## Important Note

Please pay attention to the next page  
If you do not observe those points, we might  
ask you to refund District Grant.

# District Grants

1. In the case when a cooperating organization (NPO, government, company, organization, etc.) purchases a products and donates those to the beneficiary, or provides services to the beneficiary, using Grant...  
**All copies of the receipts must be required.**
2. The payment voucher attached to the Final Report will be based on the receipt, but it may be available if both the invoice and the transfer record of bank are existed.

# District Grants

3. Please use **the Designated Bank Account of Grant** for All deposits and withdrawals for your project. You should not use any bank account such as your club's regular bank account.
4. You cannot donate cash to beneficiaries.

# District Grants

5. The beneficiaries or budget spending plan in your application form must not be changed when the project is executed.
  - If you change...
  - Unfortunately, we might ask you to refund.
  - When you find any changes would be happened, please contact us immediately.
6. Please note, beneficiaries and expenses related to the project should not include Rotarians, their relatives, affiliated organizations or companies, etc.

# District Grants

## For more information and detail...

- Read “Grant Handbook for 2026-27”
- Please do not hesitate to ask the person who is in charge of;

Yasuyuki Goto (in charge of PBG/GG in 2026-27)

Email: [yasuyukiworld@gmail.com](mailto:yasuyukiworld@gmail.com)



# Global Grants



## Planning a Global Grant Project

Before applying for a Rotary Foundation Global Grant, clubs should create a project that is supported by a strong partnership, based on **community needs**, and designed to ensure achievable, measurable, and sustainable results.

## Partners

- Global grants require both a host partner and an international partner



# Rotary Global Grants need...

## Community Assessment

- Talk to everyone in region
- Trust local knowledge
- Use available human assets
- Consider long term effect

**\*Recommended as a Host Club role**



# Rotary Global Grants need...

## Project Plan

- Roles and responsibilities both Host and Partner
- Conflict of interest
- Continuity
- Develop sustainable solutions using.....
  - Materials and Technology
  - Funding
  - Knowledge
  - Motivation
  - Monitoring and Evaluation



# Rotary Global Grants need...

## Project Plan

- Consult with Technical Experts
- Identify Measurable Outcome
  - Establish baseline data
  - Be specific
  - Set benchmarks
  - Identify measurement methods

Rotary  **Global Grants need...**

## Financial Management Plan

- Budget
- Financing
- Bank Account
- Document Retention in 10 years
- Inventory of Donation
- Local Laws



# Global Grants

When you have start planning ....

- Consult us
- Send us your draft plan
- Lead you to online application
- Help you how to contact with TRF
- Do not forget to submit Reports

\*Must submit report (Final or Progressive) within a year since you start project.



## Need more information ? then...

- See “My Rotary” for case study and online application
- Read “Grant Handbook for 2026-27”

Major changes from last year are:

→ 1) Need to submit DDF application to our District before submitting the application in the system (to manage DDF)

→ 2) Our DDF can be matched with Max 5 times of club contribution. WF can be matched upto 80% of DDF, which remains same.

- Please do not hesitate to ask Global Grant team.

Rotary Club of Pohnpei

# The Rotary Foundation Grant Management Seminar

RI District 2750 2026～27

TRF/Fundraising Subcommittee

(On behalf of Chair Hagi san Tokyo Aoyama RC)

Hiroki Suda  
Tokyo Akisima Chuo RC



## Donation—Fundraising Subcommittee

- The Annual Fund, Endowment Fund, and PolioPlus are the primary funding sources for Foundation programs. We ask that you contribute toward the district goal.
- We would like to ask the President, Secretary, and foundation chairperson of each club to deeply understand the Foundation and to serve as evangelists for the Foundation committee.



# Donation—Fundraising Subcommittee

**Donation Status July 25 – December 25**

**Annual Fund 100% or more achieved 33 clubs**

**PolioPlus achieved 49 clubs**

**Endowment Fund(Benefactor) 26 clubs**

**Achieved in 3 Categories 11 Clubs**



## District Goal for Contributions

- Annual Fund      1 person    \$150

- PolioPlus Fund    1 person    \$30

### Endowment Fund (Benefactor)

Clubs with up to 99 members are 1 person ( \$1000)

Clubs with more than 100 members are 2 person ( \$2000)

District Goals for Rotaract Clubs    One Club    \$150



## The Rotary Foundation 25-26 District Contribution Reports as of Dec 2025

| District    | Number of Members | Per Capita Annual Fund | Annual Fund | Polio Puls | Endowment Fund(Benefactor) | Others   | Total      | Year-over-year comparison for the same month |
|-------------|-------------------|------------------------|-------------|------------|----------------------------|----------|------------|--|
| 2750        | 4452              | 106.33                 | 473,361.00  | 144,941.29 | 223,504.66                 | 5,330.00 | 847,136.95 | 106%   |
| 2760(Aichi) | 4516              | 125.76                 | 567,910.80  | 163,505.04 | 35,019.78                  | 3,251.08 | 769,686.70 | 106%   |



## The Rotary Foundation 25-26 District Contribution Reports as of Dec 2025

### 2025-26 RI District 2750 TRF PBG Donation Report

|             |                         |                   |             |                             |                 |                 |                |                 |               |                       | As of Dec 25    |          |
|-------------|-------------------------|-------------------|-------------|-----------------------------|-----------------|-----------------|----------------|-----------------|---------------|-----------------------|-----------------|----------|
|             |                         | Annual Fund       |             | Endowment Fund (Benefactor) |                 |                 | PolioPlus Fund |                 | Others        |                       | Total Donation  |          |
|             | Club                    | Number of members | Club Target | Donation Amount             | District Target | Donation Amount | Achived Ratio  | Donation Amount | Achived Ratio | Other Donations Total | Donation Amount |          |
| P<br>B<br>G | GUAM                    | 45                | 0.00        | 0.00                        | 1,000.00        | 0.00            | 0%             | 0.00            | 0%            | 0.00                  | 0.00            | 0.00     |
|             | SAIPAN                  | 32                | 1,500.00    | 62.10                       | 1,000.00        | 0.00            | 0%             | 0.00            | 0%            | 0.00                  | 0.00            | 62.10    |
|             | TUMON BAY               | 54                | 0.00        | 250.00                      | 1,000.00        | 0.00            | 0%             | 699.18          | 43%           | 0.00                  | 0.00            | 949.18   |
|             | NORTHERN GUAM           | 22                | 3,000.00    | 1,867.00                    | 1,000.00        | 0.00            | 0%             | 490.25          | 74%           | 0.00                  | 0.00            | 2,357.25 |
|             | POHNPEI                 | 13                | 1,000.00    | 60.00                       | 1,000.00        | 0.00            | 0%             | 500.00          | 128%          | 210.00                | 0.00            | 770.00   |
|             | PALAU                   | 12                | 0.00        | 0.00                        | 1,000.00        | 0.00            | 0%             | 0.00            | 0%            | 0.00                  | 0.00            | 0.00     |
|             | GUAM-SUNRISE            | 14                | 150.00      | 150.00                      | 1,000.00        | 0.00            | 0%             | 959.63          | 228%          | 0.00                  | 0.00            | 1,109.63 |
|             | TRUK LAGOON             | 5                 | 0.00        | 0.00                        | 1,000.00        | 0.00            | 0%             | 0.00            | 0%            | 0.00                  | 0.00            | 0.00     |
|             | E-Club of Pago Bay Guam | 23                | 500.00      | 500.00                      | 1,000.00        | 0.00            | 0%             | 172.10          | 25%           | 0.00                  | 0.00            | 672.10   |
|             |                         |                   |             |                             |                 |                 |                |                 |               |                       |                 |          |
| Achived     |                         |                   | Not Achieve |                             |                 |                 |                |                 |               |                       |                 |          |
| No Input    |                         |                   |             |                             |                 |                 |                |                 |               |                       |                 |          |



# Donation—Fundraising Subcommittee

The Rotary Foundation has a variety of recognition programs to show our appreciation for the contributions of individuals and clubs.

## **Benefactor**

You have named The Rotary Foundation Permanent Fund in your will or other estate plan as a beneficiary of \$1,000 or a cash donation of \$1,000 or more to the Permanent Fund. Benefactors will, receive a certificate of recognition and a honors pin

## **•Paul Harris Fellow**

Contributions of \$1,000 or more to the Annual Fund, PolioPlus, or an approved Foundation grant

Donors may also present the title of Paul Harris Fellow to another person by contributing \$1,000 or more in that person's name.



# Donation—Fundraising Subcommittee

## **Multiple Paul Harris Fellow**

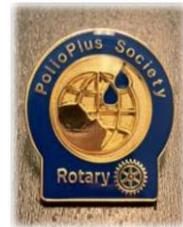
Recognition as a Multiple Paul Harris Fellow for each additional \$1,000 or more contributed to the Annual Fund, PolioPlus Fund, or Foundation-approved grant projects

## **•Paul Harris Society Member**

Contribute a total of \$1,000 or more each year to the Annual Fund, PolioPlus Fund, or Rotary Foundation-approved grant projects.

## **•Polio Plus Society**

Rotarians who commit to donating \$100 to the PolioPlus Fund each year will receive a registration card and a society member pin.



RI District 2750  
2025-26 The Rotary Foundation



Doing good in the World !



# MOU

## What is MOU ?

**Q:** Do we need to submit MOU ?

**A:** Yes. Otherwise, you may not be allowed to get any kind of Grant of not only D2750 but all over the world.

**Q:** My Club will not plan any project using Grant. But some other club besides D2750 might support us that means we will be just a host club for others using Rotary Foundation's Grant. Even though Do we have to submit MOU ?

**A:** Yes, definitely. Otherwise, you never be allowed to become a host or partner even.

## So Please submit MOU...

- MOU is the contract with Clubs and District for All Grants
- You will get eligibility to apply both Global and District Grants
- Please note President elect (President in 2026-27) and President nominee (President in 2027-28) will sign on MOU and Clubs should submit during the 2025-26.



# Appreciation

Doing Good in the World

We are looking forward to  
working with you!

Rotary



# The Rotary Foundation GRANT MANAGEMENT

## SEMINAR

2026-27

2025.2.6 @ Tokyo